



# **GNSO Working Group Guidelines**

## **GNSO Open Council Meeting**



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Wednesday 10 March

# Background

- Part of GNSO Improvements Process
- Objective is to improve the structure and operations incl. development of a Working Group model
- Working Groups are intended to be more open and inclusive; participants tackle issues using consensus-building approaches



# GNSO Working Group Guidelines

- Brings together Charter Drafting Guidelines and Working Group Operating Model into one document
- Developed by volunteers from different parts of the ICANN Community
- Now published for public comment
- Following review of public comments, WT will update the Guidelines and submit these to the Policy Process Steering Committee for review, before they will be submitted to the GNSO Council

# Working Group Guidelines - Content

- Roles & Responsibilities
  - Introductions and Team Formation (announcement, membership application, statement of interest, disclosure, planning the first meeting)
  - Team member Roles and Responsibilities
  - Use of Sub-Team

# Working Group Guidelines - Content

- Norms
  - Participation
  - Representativeness
  - Process Integrity
  - Individual/Group Behavior and Norms
  - Rules of Engagement
  - Standard Methodology for Making Decisions
  - Appeal Process

# Working Group Guidelines - Content

- Logistics & Requirements
  - Session planning – General meeting logistics
  - Communication / Collaboration Tools
  - Translation
  - Briefings and Subject Matter Experts
  
- Products & Outputs

# Working Group Guidelines - Content

- Charter Guidelines

- General Implementation Guidelines (announcement of a WG, transparency & openness, role of the Chair, other roles)
- Charter Template (WG identification, Mission / Purpose / Deliverables, Formation / Staffing / Organization, Rules of Engagement, Document History)

- Chair Checklist

# Notes

- A number of placeholders in the document awaiting final input from OSC teams
- Once PDP-WT finishes its work, the specifics for a PDP Working Group need to be incorporated into this document



# Community Input Requested

- Are all elements covered?
- Did the WT get it right?
- More or less details required?

Comments can be submitted until 22 March at:

<http://www.icann.org/en/public-comment/#working-group-guidelines>

**QUESTIONS?  
COMMENTS?**